

MEETING MINUTES
BOARD OF TRUSTEES
MUSEUM DIVISION
ST MARY'S COUNTY DEPARTMENT OF RECREATION AND PARKS

November 21, 2011

Recreation and Parks Conference Room

BOARD MEMBERS PRESENT	BOARD MEMBERS ABSENT
James Banagan	Helen Dorsey
Steve Dunlap	
Susan Gough	
John Madel	
Eleanor Slater	
Dale Springer	
Barbara McWilliams	

ADVISORS PRESENT	ADVISORS ABSENT
Debra Pence, Museum Director	Phil Rollins, Director Recreation & Parks

Call to Order

Vice President Bobbie McWilliams called the meeting to order at 08:35 am. The Board pledged allegiance to the flag and observed a moment of silent reflection. This meeting was a continuation of the November 9, 2011 meeting where a quorum was not available.

Roll Call

The Secretary called the roll and announced presence of a quorum.

Approval of Minutes

Minutes of the September 12, 2011 meeting and the agenda for this meeting were delivered electronically to Board Members. Jim Banagan moved that the September 12, 2011 minutes be approved. John Madel seconded the motion and the motion passed by voice vote.

Old Business

The museum Director sends each board member a monthly report. In September, Debra reported that attendance at all of the sites was down compared to last year by about half. The attendance for the Maryland Lighthouse Challenge was disappointing. We are really seeing the effect of the economy.

New Business

Debra reported fair attendance at the Blessing of the Fleet. One day of the two day event was cancelled. Most of the museums in the county are experiencing a decrease in visitors.

Dale reported that the Murder Dinner Theater was a big success and that the Friends had not met since our last meeting.

John Madel reported that the St Clements 100 lost money on the Maryland Lighthouse Challenge. They are maintaining the restrooms on the island without help from the State. Their Gala associated with the Blessing of the Fleet has reduced attendance this year.

Susan Gough presented the Nominating Committee report. Nominated for President was Bobbie McWilliams and Vice-President Susan Gough. No nominee was presented for Secretary. There being no nominations from the floor, John Madel moved that the slate be accepted by acclamation. Second by Dale Springer. The motion carried by voice vote.

Steve Dunlap reported that the Strategic Plan Review Committee had met and developed a series of recommended changes to the plan. Debra is preparing an Addendum to the plan for approval at the next meeting.

The agenda contained the proposed meeting schedule for 2012. The meeting time was modified to 08:30 and John Madel moved to accept the modified schedule. Jim Banagan seconded the motion and the motion carried by voice vote.

Up-Coming Activities

Vice President McWilliams reviewed the Upcoming activities in the agenda.

Adjournment

With no further business, John Madel moved to adjourn, second by Dale Springer. We adjourned at 09:29 am.

Next Meeting Date/Location

The table below is the meeting schedule for calendar year 2012:

2012 MEETING DATES	MEETING TIME	MEETING PLACE
January 9	08:30	Room 14 Potomac Building
March 12	08:30	Room 14 Potomac Building
March 25*	TBD	Maryland Day
May 14	08:30	PPLHM&HP
July 9	08:30	SCIM
September 10	08:30	Room 14 Potomac Building
November 12	08:30	Room 14 Potomac Building

- *Not an official meeting.

Respectfully submitted,

Steve Dunlap, Secretary